

NUMBER CHANGE REQUEST FORM



I, _____, an authorized employee of _____ hereby authorize GoTo to act as my Telecommunications Authority and make the following changes in my behalf (check all that apply):

Change Company Name to: _____

Change PBX Domain from: _____ to: _____

Change Caller ID (CID): (15 character max counting spaces)*

Apply to all numbers on the account.

Telephone # _____ New CID _____

Telephone # _____ New CID _____

Telephone # _____ New CID _____

Telephone # _____ New CID _____

*GoTo cannot guarantee CID outside of the GoTo network.

Change Inbound Only Number to both Inbound and Outbound Number: (15 character max counting spaces)*

Telephone # _____ New CID _____ E911 Address** _____

Telephone # _____ New CID _____ E911 Address** _____

Telephone # _____ New CID _____ E911 Address** _____

Telephone # _____ New CID _____ E911 Address** _____

*GoTo cannot guarantee CID outside of the GoTo network.

**Include any room, apartment, or suite number.

Change from Outbound Number to Inbound Only Number:

Telephone # _____

Telephone # _____

Telephone # _____

Telephone # _____

Add/Change Directory Listing:

Telephone # _____ Company Name _____

Company Address _____

Change E911 (physical) Address:

Apply to all numbers on the account.

Telephone # _____ E911 Address _____

Telephone # _____ E911 Address _____

Telephone # _____ E911 Address _____

Telephone # _____ E911 Address _____

Change Billing Address to: _____

Change e-mail that bills are sent to: _____

I understand that I will be charged \$15 per telephone number for this change (no charge to change the company name).

Authorized Signature:

Printed Name:

Date:

